

Record of operational decision

Decision title:	Decision to extend the contract for school budgeting software until March 31 st 2024
Date of decision:	24 th January 2022
Decision maker:	Service Director, Education, Learning and Skills
Authority for delegated decision:	Decision - Contract for de-delegated schools budgeting software - Herefordshire Council Non key decision by Director of Children & Families ref governance ID 6702
Ward:	Countywide
Consultation:	None
Decision made:	To extend the contract for school budgeting software for a further two years until March 31 st 2024.
Reasons for decision:	<p>The software is essential for use by local authority maintained schools for budget planning and is fully funded by de-delegation arrangements approved by Schools Forum.</p> <ul style="list-style-type: none"> • The contract was initially procured, via a compliant framework as per the requirements set out in the CPRs for a contract of this value. • The original contract included the option to extend for up to 2 years. • The aggregate value of the contract inclusive of the extension is £111,000 so as the contract was purchased via a compliantly let framework agreement it still meets the competition requirements set out in the contract procedure rules at this value. • The value of the contract is below the UK threshold so the procurement route is compliant with Public Contract regulations 2015.
Highlight any associated risks/finance/legal/equality considerations:	The cost of the extension will be funded by de-delegation approved annually by Schools Forum. Annual costs are on a per school basis and will be reduced by future academy transfers.
Details of any alternative options considered and rejected:	None
Details of any declarations of interest made:	None

Signed... [REDACTED] Date: 24/01/2022

Please ensure that signatures are redacted before publishing.